



# Research Checklist

It is desirable to use a variety of information sources when conducting research. This worksheet is designed to record all the information sources used in your research strategy which can then be listed in your bibliography.

Essay topic: \_\_\_\_\_  
\_\_\_\_\_

**Step 1:** Examine the topic and identify the approach required and the main concepts.

**Step 2:** List keywords (or alternate terms) for each concept. A thesaurus or dictionary from the **Reference Collection** may be helpful.

Name of Dictionary/Thesaurus: \_\_\_\_\_  
\_\_\_\_\_

Concept 1	Concept 2	Concept 3
_____ OR _____	_____ OR _____	_____ OR _____
_____ OR _____	_____ OR _____	_____ OR _____

**Step 3:** Define your concepts and keywords using **Reference Sources**.

Name of Dictionary/Encyclopedia: \_\_\_\_\_  
\_\_\_\_\_

Name of Dictionary/Encyclopedia: \_\_\_\_\_  
\_\_\_\_\_

**Step 4:** Using the **Library Catalogue** search for factual, detailed information in books, journals, videos and CD-ROMs using your keywords.

Library Catalogue Resources: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Step 5:** Search for online articles using the Library online databases. Go to the **Online Databases** link on the Library website to find full text, online journal and newspaper articles.

Name of Database: \_\_\_\_\_

Title of Article: \_\_\_\_\_

Name of Database: \_\_\_\_\_

Title of Article: \_\_\_\_\_

Name of Database: \_\_\_\_\_

Title of Article: \_\_\_\_\_

**Step 6:** On the Library website under the **Internet Searching** link use search engines to find suitable websites:

Name of Website: \_\_\_\_\_

URL of Website: \_\_\_\_\_

Name of Website: \_\_\_\_\_

URL of Website: \_\_\_\_\_

**Step 7:** On the Library website under **Find Resources by Topic** look for any other web links that may provide useful information.

Name of Website: \_\_\_\_\_

URL of Website: \_\_\_\_\_