



[www.centraltafe.wa.edu.au/library](http://www.centraltafe.wa.edu.au/library)

# Plagiarism

## What is Plagiarism?

The term plagiarism refers to taking and using another person's ideas, writing or inventions as one's own and failing to acknowledge the source.

## Cheating & Plagiarism

Cheating means gaining an unfair advantage by deception or breaking the rules and is forbidden. Plagiarism, whether deliberate or accidental, is a form of cheating and is not acceptable. Penalties for plagiarism range from students having to resubmit work with correct citations to being suspended.

## How to Avoid Plagiarism

Plagiarism can be avoided by acknowledging the sources of information used in written work. At Central TAFE, the method used for acknowledging information sources is the Harvard Referencing System.

## Examples of Plagiarism include:

- Using another person's ideas or opinions without acknowledging the source of information.
- Failing to place a quotation in quotation marks.
- Using statistics, maps and illustrations without acknowledging where they came from.
- Failing to include sources of information used in the preparation of an assignment in a reference list or bibliography.
- Cutting and pasting to create a paper from several sources.
- Using information from a World Wide Web site, online database, CD-ROM or other electronic source without proper acknowledgement.

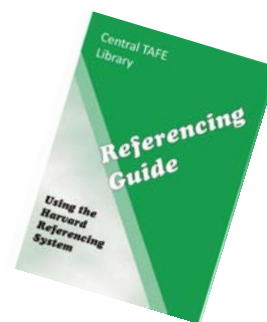
## Plagiarism and the World Wide Web

The World Wide Web is a popular source of information for students. If using ideas or quoting from the WWW, you must cite the source. Copying visual information or graphics from a WWW site is very similar to quoting information, and the source of the visual information or graphic must be cited.

## Plagiarism and the Library

To assist students to avoid plagiarism by referencing their work correctly, the librarians provide/recommend the following:

- **Referencing Guide**  
A 32 page handbook providing information on referencing using the Harvard System. It is available for \$2.00 per copy from all College bookshops.
- **Harvard Referencing Section in 'Your Guide to the Library'**  
An abbreviated version of the 'Referencing Guide' is available in a free publication for students entitled 'Your Guide to the Library', available from the Library.
- **Help Sheets on Harvard Referencing (15, 4 or 2 pages in length)**  
These are available on the Library web pages at [www.centraltafe.wa.edu.au/library](http://www.centraltafe.wa.edu.au/library) by clicking on 'Assignment Help'.
- **'Harvard Referencing' Online Module**  
It explains the rules and provides lots of examples of in-text and end-text referencing. It is available on the Library web pages on the College website and no logins are required to access this module.
- **'Ethical Use of Information' Online Module**  
It covers copyright and plagiarism and is available on the Library homepage. No logins are required to access this module.
- **Books on Referencing**  
A selection of books on referencing are available in the General and Reference Collections of the Library at Dewey Number 808.



## Plagiarism Awareness Sites

- **Curtin University - StudyTrekk**  
[http://library.curtin.edu.au/research\\_and\\_information\\_skills/online\\_tutorials/studytrekk/trek6.html](http://library.curtin.edu.au/research_and_information_skills/online_tutorials/studytrekk/trek6.html)
- **Indiana University**  
<http://www.indiana.edu/~wts/pamphlets/plagiarism.shtml>
- **Pennsylvania State University**  
<http://tlt.its.psu.edu/suggestions/cyberplag/cyberplagexamples.html>
- **Purdue University Online Writing Lab**  
<http://owl.english.purdue.edu/owl/resource/589/01/>
- **University of Alberta**  
<http://www.library.ualberta.ca/guides/plagiarism/>